

METHOD AND SYSTEM FOR DISTRIBUTING  
A PUBLIC INFORMATION RELEASE AUTHORIZATION (PIRA)  
FORM OVER AN INTRANET

Abstract of the Disclosure

A method for distributing a public information release authorization (PIRA) form over an intranet includes creating and submitting a PIRA form  
5 over the intranet, with the PIRA form being submitted by an author to at least one approver via e-mail with a hyperlink to the PIRA form. Comments for the PIRA form are transmitted by the approver via e-mail. The intranet includes a plurality of users enrolled therein  
10 with each user having associated personnel information stored within the intranet. The method further includes selecting a first level of approvers from among the plurality of users for reviewing the PIRA form, and transmitting a first notification message via  
15 e-mail to the first level of approvers. The first notification message has a hyperlink to the PIRA form. The first level of approvers may include a manager, a program manager and a technical peer reviewer.